# 1. Define Project Goals

General goals and deliverables

# 2. Determine Outcomes

Baseline outcomes

# 3. Identify Risks and Constraints

Resource risks

# 4. Refine Your Strategy

Visual roadmap

# 5. Estimate Your Budget

Evaluate necessary resources

# 6. Create a Contingency Plan

Plan for project constraints

# 7. Document Your Milestones

Create milestones